

**York Skills and Employment Board  
Meeting Agenda  
16 Sept 2021, 10:00 - 11:30**

**Agenda**

Item #	Timing	Agenda Item	Owner
1	10:00	<b>Welcome and Apologies</b>	<b>Lee Probert (Chair)</b>
2	10:05	<b>Minutes from previous meeting</b>	<b>Lee Probert (Chair)</b>
3	10:10	<b>One-year Plan</b> <ul style="list-style-type: none"> <li>● Press Release and coms around launch</li> </ul>	<b>Alison Edeson (AE)</b>
4	10.20	<b>10 yr Skills Strategy update</b> <ul style="list-style-type: none"> <li>● Highlight changes and actions since last meeting</li> <li>● Feedback on substantive comments</li> <li>● Sign off prior to design stage</li> </ul>	<b>Annabel Jelley</b>
5	11.00	<b>Governance of the strategy going forward</b> <ul style="list-style-type: none"> <li>● Discussion on resources and framework needed to make the strategy a reality</li> <li>● Next steps for implementation</li> </ul>	<b>Lee Probert</b>
	11:25	<b>AOB</b>	<b>Lee Probert (Chair)</b>

**Membership:**

Organisation	Member	Role
City of York Council - Executive	Councillor Andrew Waller	Executive Member - Economy and Strategic Planning
City of York Council	Maxine Squire	Assistant Director - Education and Skills
York College	Lee Probert	Chief Executive and Principal
University of York	Professor Kiran Trehan	Pro-Vice-Chancellor for Partnerships and Engagement
York St John University	Professor Karen Bryan	Vice-Chancellor
Askham Bryan College	Dr Tim Whitaker	Chief Executive
York Jobcentre	Wendy Mangan	York & North Yorkshire Employer and Partnership Manager
West & North Yorkshire Chamber of Commerce	Mark Goldstone	Head of Policy and Business Representation
Federation of Small Businesses / Grounded HR	Caroline Chapman	Business Owner and Member Representative
York and North Yorkshire LEP	Jude Knight	Head of Skills
Simpson York Limited	Amanda Davidson	HR Manager
Bethan Vincent	Bethan Vincent	Marketing Consultant
The Skills Network	Mark Dawe	Chief Executive
TUC	Gareth Forest	Policy and Campaigns

**In attendance**

Organisation	Representative	Role
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City of York Council	Simon Brereton	Head of Economic Development
University of York	Amanda Selvaratnam	Associate Director of Research and Enterprise & Head of Enterprise Services
City of York Council	Alison Edeson	Skills Team Manager
Annabel Jelley Consulting	Annabel Jelley	Strategy Development Consultant

**Apologies**

Organisation	Representative	Role